



ADDENDUM #2

On September 29, 2017, the New Hampshire Department of Health and Human Services published a request for proposals, requesting proposals from vendors who are qualified to provide a professional development partnership that provides education and learning opportunities to the Division for Children, Youth and Families (DCYF) staff and other DCYF identified parties that are specific to working with children and families served by DCYF.

The Department is publishing this addendum to:

- 1. Delete and replace Appendix H – Deliverables 7/1/2019 through 6/30/2020 with Appendix H – Deliverables 7/1/2019 through 12/31/2019 (attached).**
- 2. Delete and replace Q11 with the following: *Describe how you will research and deliver learning opportunities of the Organizational Effectiveness models (Section 3.2.25) and how you will integrate them into the professional development system while integrating them into learning opportunities with staff. You may include all avenues of delivery, including subcontracting.***
- 3. Delete and replace Section 3.2.26 with the following: The Vendor shall ensure qualified facilitators/coaches are available to deliver each learning session described in Section 3.2.21. Qualified facilitator/coaches shall include a minimum of one (1) birth parent and one (1) youth.**

Appendix H - Deliverables
7/1/2019 through 12/31/2019

| # | Deliverable | Projected Deliver Date | Adjusted Delivery Date | Price | Payment Delivery Date | Payment Amount |
|----|-----------------------------------------------------------------------------------|------------------------|------------------------|-------|-----------------------|----------------|
| 1 | 4 Annual Pre Service series (Supervisory Pre-Service/Attorney Pre-Service) | | | | | |
| | 1 Pre-Service Training | 10/1/2019 | | | | |
| | 2 Pre-Service Training | 12/31/2019 | | | | |
| | 3 Pre-Service Training | | | | | |
| | 4 Pre-Service Training | | | | | |
| | 5 Pre-Service Offering for Supervisors | To be negotiated | | | | |
| | 6 Pre-Service Coordinated Offering for Attorneys | To be negotiated | | | | |
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| 2 | 5 Annual In Service Learning Offerings (60 hours annually) | | | | | |
| | 1 In-Service Learning Offering | 8/1/2019 | | | | |
| | 2 In-Service Learning Offering | 10/1/2019 | | | | |
| | 3 In-Service Learning Offering | | | | | |
| | 4 In-Service Learning Offering | | | | | |
| | 5 In-Service Learning Offering | | | | | |
| | 6 In-Service Learning Coordinated Offering for Attorneys | To be negotiated | | | | |
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| 3 | 4 New Employee Mentoring Series | | | | | |
| | 1 Employee Mentoring Series | 9/3/2019 | | | | |
| | 2 Employee Mentoring Series | | | | | |
| | 3 Employee Mentoring Series | | | | | |
| | 4 Employee Mentoring Series | | | | | |
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| 4 | 1 Advanced Mentoring/Data Leaders Series Annually | | | | | |
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| 5 | Court Improvement Project (CIP) 2 Learning Sessions | | | | | |
| | Session One | To be negotiated | | | | |
| | Session Two | To be negotiated | | | | |
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| 6 | Attendance and Participation in BEE and LiLaC | To be negotiated | | | | |
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| 7 | Quality Improvement Training Opportunity | To be negotiated | | | | |
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| 8 | DCYF Conference (bi-ennial) | | | | | |
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| 9 | Youth Action Pool | To be negotiated | | | | |
| | Recruitment | | | | | |
| | Training | | | | | |
| | Monthly Contact | | | | | |
| | YAP Meetings | | | | | |
| | Case Management | | | | | |
| | Strategic Sharing Training (2 times per year) | | | | | |
| | NH Trail's Curriculum monitoring | | | | | |
| | | | | | | |
| 10 | Annual Teen Summit | To be negotiated | | | | |
| | Venue | | | | | |
| | Food | | | | | |
| | Brochures/Advertisement | | | | | |
| | Registration/Maintenance of Attendance | | | | | |
| | Coordination of Event Day | | | | | |
| | Evaluation/after costs | | | | | |
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| 11 | Data Collection/Tracking | On Going | | | | |
| | | | | | | |
| 12 | Development of Evaluation System Courses Based | n/a | | | | |
| | | | | | | |
| 13 | Development of Evaluation System Students Based | n/a | | | | |
| | | | | | | |
| 14 | Quarterly Reports | | | | | |
| | Q1: July - September | 9/17/2019 | | | | |
| | Q2: October - December | 1/16/2020 | | | | |
| | Q3: January - March | | | | | |
| | Q4: April - June | | | | | |
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| 15 | End of Year Report | 1/31/2020 | | | | |
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Notes

Lines blacked out due to this being based on 6 month initial time frame
Adjusted delivery date is based on contractors ability to deliver and agreement with the department